

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

ARIZONA COMMISSION FOR THE DEAF AND THE HARD OF HEARING

[M11-59]

1. Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:

Sign Language Interpreter Licensure: Continuing Education Requirements R9-26-510(C), (D), (E): LIC-02

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

January 20, 2010

3. Summary of the contents of the substantive policy statement:

The Commission shall review documents to verify attendance to trainings, workshops, seminars, lectures, conferences, classes or other educational activities relevant to the practice of interpreting during audits. All documents must include the licensee's name, date of attendance, name of the provider/sponsor, name of the activity and number of hours attended.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new statement.

5. The name and address of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Carmen M. Green
Address: 1400 W. Washington St., Suite 126
Phoenix, AZ 85007
Telephone: (602) 542- 3323

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Individuals may obtain a copy of this policy by contacting ACDHH at (602) 542- 3323. Reproduction fees – photocopies of agency materials (other than materials commonly used for outreach): \$5.00 minimum (for first 10 copies). Plus 25¢ per page thereafter. Or by e-mailing info@acdhh.az.gov.